



DEPARTMENT OF THE NAVY
NAVAL EDUCATION AND TRAINING PROFESSIONAL
DEVELOPMENT AND TECHNOLOGY CENTER
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PENSACOLA, FLORIDA 32509-5237

IN REPLY REFER TO:

NETPDTCINST 7050.1A
N8/N83

18 MAY 2001

NETPDTC INSTRUCTION 7050.1A

Subj: DEPARTMENT OF DEFENSE (DOD) INTERSERVICE AND INTRA-
GOVERNMENTAL SUPPORT PROGRAM

Ref: (a) DODINST 4000.19 (August 9, 1995)
(b) OPNAVINST 4000.84B
(c) NAVSO P-1000, Section VI

1. **Purpose.** To provide Naval Education and Training Professional Development and Technology Center (NETPDTC) supplemental policy and procedures to references (a) through (c) regarding DoD Interservice and Intragovernmental Support Program management.

2. **Cancellation.** NETPDTCINST 7050.1

3. **Revision.** Since this is a major revision, marginal notations are not annotated. This instruction should be read in its entirety.

4. **Background.** The DoD Interservice and Intragovernmental Support Program is designed to promote interservice, interdepartmental, and interagency support between DoD components; and intragovernmental support between other Federal agencies. The objective of the program is to improve effectiveness and economy in operations by eliminating duplicate support services without jeopardizing mission accomplishments. The program studies conducted by the Joint Interservice Regional Support Group (JIRSG), as well as the negotiation and execution of interservice, interdepartmental, interagency, intragovernmental support agreements and Memorandums of Understanding (MOU), are governed by references (a) through (c).

5. **Policy.** NETPDTC policy is to:

a. Ensure full compliance with the provisions of references (a) through (c) with the primary objective being to seek increased economies and effectiveness by developing support

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agreements with other Navy activities, DoD components, and Federal agencies.

b. Actively support and participate as a JIRSG member.

c. Provide mission funded services; e.g., audiovisual support, general library services, etc., to serviced commands as directed by higher authority to the maximum extent possible within available capabilities and resources. An Interservice Support Agreement (ISA) which pertains to mission funded services, will be negotiated only under the following conditions:

(1) When clarification of mission funded support services to be provided by NETPDTC is necessary.

(2) If specifically requested by the receiving command.

(3) As directed by higher authority.

(4) In all cases when a Navy Industrial Funded or Defense Business Operations Fund activity is to receive support.

d. Each draft agreement will be processed through the affected department(s) for review, coordination, and concurrence. Once concurrence is provided, a smooth document will be prepared by the Manpower/Personnel Development and Management Office (N83) and processed directly to the Financial Manager and Resources Management Officer for signature.

6. **Delegation of Authority**. Execution authority is hereby delegated to the NETPDTC Resources Management Officer (N8). The Manpower/Personnel Development and Management Office (N83) will appoint a NETPDTC Interservice Support Agreements Manager to provide support services.

7. **Responsibility**

a. **Commanding Officer**

(1) Resolve any disagreements that may occur regarding support services to be provided.

(2) Revoke, in writing, execution authority for improper administration of policy and procedures as defined in references (a) through (c) and this directive.

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b. Resources Management Officer

(1) Overall command policy, management, and administration of the DoD Interservice and Intragovernmental Program.

(2) Final signatory execution of support requirements.

c. Financial Manager

(1) Ensure all support agreements comply with reference (c).

(2) Identify costs for support services which may be reimbursable/nonreimbursable on DD Form 1144.

(3) Certify funding availability by signing either block 8 or 9, whichever is appropriate, of the DD Form 1144 before the agreement is routed to the Resources Management Officer for final signatory execution.

(4) Submit/receive payment(s) as required by Block 11 of the DD Form 1144.

(5) Track all DoD Interservice and Intragovernmental Program obligations and provide financial data to other NETPDTC departments and special assistants as requested.

d. Manpower/Personnel Development and Management Office

(1) Manage, administer, and establish command procedural guidance for NETPDTC's DoD Interservice and Intragovernmental Program.

(2) Appoint the NETPDTC Support Agreements Manager to perform duties consisting of preparation, negotiation, and review of all support agreements for the command.

(3) Maintain official command files of all support agreements and provide status reports to other NETPDTC departments and special assistants as requested.

(4) Initiate renewals and periodic support agreements reviews.

(5) Comply with higher authority reporting requirements.

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e. Department Directors/Special Assistants

(1) Submit written requests for support agreements to the Manpower/Personnel Development and Management Office. The request will include, as a minimum, the name, address, and UIC of the command involved; type of support required; any specific and/or special provisions; and contingency requirements.

(2) Plan, program, and budget for funding associated with the DoD Interservice and Intragovernmental Program.

(3) Designate a point of contact within the department for support coordination and reviews.



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