

COFFEE MESS/HOT PLATE AUTHORIZATION REQUEST  
 NETPDCT 5100/7 (Rev. 11/99)

Ref: (a) NETPDTCINST 5100.8  
 (B) NETPDTCINST 11320.1

|                       |                  |       |
|-----------------------|------------------|-------|
| TO: (Department Head) | FROM: (Division) | DATE: |
|-----------------------|------------------|-------|

1. Permission is requested to install the following:

COFFEE MESS     
  HOT PLATE     
  MICORWAVE OVEN     
  HEATER

ROOM NUMBER \_\_\_\_\_ BLDG. NUMBER \_\_\_\_\_

Signature: \_\_\_\_\_

FIRST ENDORSEMENT

|                         |       |
|-------------------------|-------|
| FROM: (DEPARTMENT HEAD) | DATE: |
|-------------------------|-------|

TO: (1) Staff Civil Engineer (SCE) (Bldg. 804) Inspector's Initials \_\_\_\_\_ )  
 (2) Fire Department

1. Request for such appliance is  approved  disapproved by Department Head.

2. Request for above appliance(s) to be inspected.  Yes  No

Signature: \_\_\_\_\_

INSPECTION

|  |  |
|--|--|
| <input type="radio"/> APPROVED <input type="radio"/> DISAPPROVED | <input type="radio"/> APPROVED <input type="radio"/> DISAPPROVED |
| Signature (SCE):   | Signature (Fire Chief):  |