



DEPARTMENT OF THE NAVY
NAVAL EDUCATION AND TRAINING PROFESSIONAL
DEVELOPMENT AND TECHNOLOGY CENTER
6490 SAUFLEY FIELD ROAD
PENSACOLA, FLORIDA 32509-5237

NETPDTCINST 4360.1
N86
DEC 18 1996

NETPDTC INSTRUCTION 4360.1

Subj: **REPORTING OF SERVICE CONTRACT LABOR DISPUTES/CONTRACTOR
DEFAULT AND IMPLEMENTATION OF RELATED CONTINGENCY PLANS**

1. **Purpose.** To assign responsibility for reporting actual or potential labor disputes or other contractor defaults (hereafter collectively referred to as "contractor default") for any service contract under the control of Commanding Officer, Naval Education and Training Professional Development and Technology Center (NETPDTC); set policy, assign responsibility, and prescribe actions in case of contractor default; and give a contingency plan for support of affected service contracts.

2. **Cancellation.** NETPMSAINST 4360.1B

3. **Discussion**

a. Various services essential to the support of NETPDTC and tenant commands are performed by contractors. These include ADP services, ADP equipment and non-ADP equipment maintenance, janitorial services, and voluntary education services. In case of contractor default, activity resources (personnel, equipment, etc.) to perform these functions may not be available. Early detection and reporting of actual or potential interruption of contractor support and an effective contingency plan are vital to minimizing the impact of such an occurrence.

b. When NETPDTC personnel learn of an actual or potential contractor default, they will notify the Contracts and Logistics Management Division Head (N86) who will act as the representative for the Navy to effect continuation of essential services. Examples for continuation of services in case of contractor default follow:

(1) Defer noncritical services.

(2) Use of manpower resources available within NETPDTC on a temporary basis.

4. **Action**

a. Department Directors responsible for contracted services will identify resources and number of personnel required to

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perform any service normally provided by the contractor. If resources are not available within the responsible department, the requirement will be referred to NETPDTC's Executive Steering Committee for resolution.

b. N6 will serve as the command representative for ADP service contracts and N86 will maintain liaison with the applicable contracting office on all ADP equipment maintenance and ADP service related contracts under N6 cognizance.

c. N86 will maintain liaison with contracting office at Fleet Industrial and Supply Center, Norfolk Detachment, Philadelphia, giving weekly status reports to the Commanding Officer on resolution of contractor labor disputes.

d. Assigned personnel, when a potential or actual dispute exists, will remain impartial in and refrain from taking a position on the merits of any labor dispute, and will refrain from any direct involvement in the conciliation, mediation, or arbitration of any such potential or actual dispute.



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